



Notice regarding school lunch fees, etc.

Please complete the procedure for account transfers.

In Chiba City, school lunch fees are maintained at a fair price by law, and the responsibility for such fees is shared equitably. Therefore, starting from April 2018 school lunch fees will be changed to “total public accounting” system that is managed as part of the municipal annual income and expenditure budget.

Until now each school has handled the account transfers, but Chiba City will handle the transfer of school lunch fees and other school fees such as teaching materials from the account you have with your financial institution, beginning with the 2018 fiscal year.



Please submit the account transfer request form for Chiba City at a bank teller window.

We ask that all parents and guardians complete the procedure for account transfers.

There is no service fee for these account transfers (Chiba City will pay it).

Once you have finished the process, you do not need to complete it again in the event that you transfer schools or progress to middle school as long as they are municipal schools.

1 About the operating financial institutions that accept account transfers

The account transfers for fees such as school lunch can be done by the following financial institutions that have a branch in Chiba City.

You may select the same account that you normally use for your salary's wire deposit.

※ It does not need to be the account you are currently using for the transfers being done by each school.

【Operating financial institutions】

Commercial Banks			Trust Banks
Chiba Bank	Keiyo Bank	Chiba Kogo Bank	Mitsubishi Tokyo UFJ Trust Bank
Mizuho Bank	Mitsubishi Tokyo UFJ Bank	Mitsui Sumitomo Bank	Mizuho Trust Bank
Risona Bank	Saitama Risona Bank	Joyo Bank	Mitsui Sumitomo TrustBank
Tokyo Star Bank	Aozora Bank		
Credit Unions (Shinkin Banks)		Other	
Chiba Shinkin Bank	Chiba Mirai Agricultural Co-operatives	Chuo Labor Bank	
Choshi Shinkin Bank	Shoko Chukin Bank	Yokohama Chuo Shinyo Kumiai	
Sawara Shinkin Bank	Hana Shinyo Kumiai	Yucho Bank	
		(Post Office)	

2 How to complete the procedure for account transfers.

Financial institutions (except for JP BANK)	JP BANK
① After filling out the Account Transfer Request Form (4 copies), complete the process at an acceptable financial institution. *Please see the sample form.	① After filling out the Account Transfer Request Form (4 copies), separate fourth sheet from the top(the school-use copy). Then complete the process at JP BANK.
② You will receive one copy for your use and one to submit to the school.	② You will receive one copy for your use.
③ Please submit the school-use copy to the homeroom teacher.	③ Please submit the school-use copy to the homeroom teacher.

3 Please complete the process at your bank by the following date

After filling out the Account Transfer Request Form (4 copies), complete the process at an acceptable financial institution. You will receive one copy for your use and one to submit to the school. Please submit the school-use copy to the homeroom teacher.

Account transfer request form submission deadline: Friday, October 20, 2017

4 Direct Debit is scheduled to be 10 times a year

Direct Debit is scheduled to be 10 times a year

Account transfer date is 25th of each given month. Second account transfer date is 15th of the next month.

Phase	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
Account transfer date	6/25	7/25	8/25	10/25	11/25
Breakdown	Apr. /May.	Jun.	Jul.	Aug. /Sep.	Oct.
Phase	Phase 6	Phase 7	Phase 8	Phase 9	Phase 10
Account transfer date	12/25	1/25	2/25	3/25	4/25
Breakdown	Nov.	Dec.	Jan.	Feb.	Mar.

5 About School Lunch Fee

	Grade	School Lunch fee (1 meal)	Measure of one month worth
Elementary School	1 st –3 rd	255 yen	5,100 yen
	4 th –6 th	273 yen	5,460 yen
Special Education School	Elementary school section 1 st –3 rd	288 yen	5,760 yen
	Elementary school section 4 th –6 th	298 yen	5,960 yen
	Junior high school section	349 yen	6,980 yen
	Senior high school section		
Junior High School	290 yen	5,800 yen	
Special Education High School			

6 About School Fees

School fees depend on the school or grade.

7 When you are transferred from Chiba City

A procedure is unnecessary when you are transferred from Chiba City in 2018 fiscal year.



For questions about school lunch fees

Please contact your child's school or one of the following divisions of the Chiba City Board of Education.

Regarding the account transfer and school lunch fees:

Health and Physical Education Division

T e l : 043-245-5909

E-mail: kyushoku-kokaikei@city.chiba.lg.jp

Regarding school fees:

School Affairs Division

T e l : 043-245-5928

E-mail: gakuji.EDS@city.chiba.lg.jp

Q&A

Q 1 I currently pay by account transfer. Do I need to go through this process?

A 1 We are sorry for the inconvenience, but you will need to submit the account transfer request form for Chiba City at a bank teller window.

Q 2 What happens if I don't submit the account transfer request form?

A 2 Depending on the payment receipt, you will need to pay at the bank teller window or at an ATM.



Q 3 Can I pay the school with cash?

A 3 The schools will no longer be able to handle cash.

If there are special circumstances, please consult with the Health and Physical Education Division at the Board of Education.

Q 4 I am applying for the School Financial Support System. Do I still need to complete the account transfer procedure?

A 4 Expenses other than school lunch fees that are required for school life are also done by account transfer, so please do this process as well.