

To Parents and Guardians:

Principal _____
Chiba Municipal _____ Elementary School

Regarding School Attendance During Weather Warnings

I hope that this letter finds all guardians and parents in good health. Please let me take this opportunity to thank you for your support of our academic endeavors at this school.

This letter is to inform you that all public schools in Chiba City are to close temporarily and follow emergency protocol when weather warnings are put into effect in Chiba City.

Accordingly, we ask for your understanding as our school introduces the following guidelines:

1 Measures at the time of announcement of "storm warning" and "storm warning" and "special warning" of heavy rain, storm, storm snow, and heavy snowfall and "evacuation advisory"

If the "storm warning" or "storm warning" or "special warning" or "evacuation advisory" for heavy rain, storm, snowstorm, or heavy snowfall continues in Chiba city (entire Chiba prefecture or Chiba city) at 7 am , That day will be "temporarily closed".

(1) If the "storm warning" or "storm warning" or "special warning" such as heavy rain, storm, storm snow, heavy snow, etc. or "evacuation advisory" is canceled by 7am, it is not temporarily closed. Please check the weather conditions and make sure that you are attending school without any difficulty.

(2) Lunch will be suspended on the day of "temporary closure". The lunch fee cannot be refunded if the lunch is suspended due to the disaster.

(3) If a storm warning, etc. is announced after school has begun, it may be necessary to cancel classes and have parents pick up their children from the school. In such cases, children will be kept at school until their parents are able to come pick them up.

2 Protocol for other weather warnings (heavy rain, heavy snow, etc.):

Please continue to use your best judgment to decide whether or not to send your child to school.

Children who stay home from school based on a decision made by their parents will not be marked absent or late for the missed day.

3 Safety instructions

We ask for your cooperation in observing the following safety measures at home in times of inclement weather (such as heavy rain, strong winds, and heavy snow) or other emergency situations.

(1) Going to school during heavy rain, strong winds, or heavy snow can have unexpected dangers. Tell your children to be cautious of their surroundings and belongings, and use your best judgment on whether or not to send them to school.

(2) Even if emergency warnings have been cancelled or the weather improves, please confirm that there is a safe route before sending your children to school.

(3) In the event that your child is late or leaves school early because of a weather emergency, please be sure to contact the school (homeroom teacher).

※ Please read and keep this sheet for future reference, in case of an emergency situation.

【Reference】

| | Weather Warning Announcements | What Parents/Guardians Should Do | What The School Will Do | | |
|-------------------------|--|--|---|--|--|
| | | | Classes | Lunch | Attendance |
| Before Coming to School | <p><u>At 7 am</u> "Storm warning" "Snowstorm warning" When heavy rain, storm, storm snow, heavy snow "special warning" and "evacuation advisory" are ongoing</p> | Parents/guardians should keep their children at home | Classes cancelled *There may be times when there is no notification from the school | All school lunches in the city cancelled | Will not be counted as late or absent |
| | When warnings such as heavy rain and heavy snow without "storm warning" and "storm warning" are being announced | If parents/guardians believe it is safe, they can send their children to school. | Normal schedule (in principle) | Normal schedule (in principle) | Will not be counted as late or absent even if staying home |
| After Arriving | "Storm warning" "Snowstorm warning" When heavy rain, storm, storm snow, heavy snow "special warning" or "evacuation advisory" is announced | Parents/guardians should wait for instructions from the school | Classes will be ended early and children sent home. *Parents/guardians will be contacted via the school network or email | Depends on the situation | Will not be counted as leaving early |
| | Warnings such as heavy rain or heavy snow <i>but no</i> storm or blizzard warnings are announced | / | Normal schedule (in principle) | Normal schedule (in principle) | / |

※Regarding Picking up Children from School

- Parents/guardians should come pick up their children from school after confirming the notification received through email or the school contact network. Children will be kept at school until their parents/guardians arrive.
- If somebody other than the parent or guardian must pick the child up, please contact the school first. Without confirmation, the school may not permit the child to leave with that person.

This protocol is to be taken for storm and blizzard warnings that are issued for both all of Chiba Prefecture and Chiba City only.

Weather information is available on the TV, radio, and the internet. The City of Chiba website also lists weather advisories and warnings on the Chiba City Disaster Prevention Information site: <https://www.city.chiba.jp/>